

ACTION SHEET - OVERVIEW AND SCRUTINY BOARD 24th August 2015

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Item 5 – Planning Application Backlog	Members considered the Planning Application Backlog Data	Future data to include detailed split between Bromsgrove and Redditch, not just the “snap shot” figures.	Ruth Bamford, Head of Planning & Regeneration	Next report to be received by the Board at its October meeting.	
Item 7 – Disposal of Burcot Lodge Emergency Homeless Unit	Members discussed the briefing paper presented to the Board, which had been requested following Councillor Sean Shannon’s topic proposal being submitted at the July meeting.	<ul style="list-style-type: none"> a) Members to receive financial implications information together with a timeline of actions to be taken. b) Item to remain on the Action List in order for Members to maintain a “watching brief” on progress, following receipt of the timeline. 	Derek Allen, Strategic Housing Manager	October meeting of the Board.	
Item 8 – Churchfields Car Park Improvements	Members received an update in respect of this work and the report which would now be presented to Cabinet at a later date.	Members to receive a briefing paper at its October meeting in order to pre-scrutinise this matter and feed into the decision made by Cabinet.	Guy Revans, Head of Environmental Services	The O&S Meeting prior to report being received by Cabinet (anticipated to now be November).	

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ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
20th July 2015					
Cabinet Work Programme	Members considered the Cabinet Work Programme for the period 1 st August to 30 th November 2015	Clarification in respect of the licensing changes for street cafes and whether this has been enacted and if not, when this is expected to take place.	Executive Director, Finance and Resources	Meeting to be held on 23 rd August 2015	
22nd June 2015					
Item 5 – Quarterly Monitoring of Write Offs	The Board considered the report in respect of the Quarterly Monitoring of Write Off for 1 st January to 31 st March 2015.	The layout to the report to be reviewed to take account of Members comments, including historic comparative data in respect of the Council Tax Arrears and details of whether accounts are paid by direct debit.	Head of Customer Access and Financial Support	Amendments to be made to report when next presented to the Board.	